

HAPPY HEDGEHOGS LTD

Safeguarding children & Welfare Requirements

1.5 Parental Access Policy

Policy Statement

Our setting will work with children, parents/carers and the community to ensure everyone's safety.

Procedures

We carry out the following procedures to ensure we meet the criteria for safeguarding everyone.

- Parents/carers will not use the main drive of the school at any time as this is considered as a hazard.
- Parking in the school grounds is strictly prohibited unless permission is granted from the Foundation.
- The pre-school gates will be open at 8.50 to allow parents/carers to wait in the garden area at the back of the building, alternatively parents/carers can return to their cars until preschool opens at 9.15am
- Preschool doors will be opened at 9.15 for all children to attend.
- Once children have arrived safely and parents/carers have left, the main school walkway will be locked to the public by a member of Happy Hedgehogs Staff. The preschool gates will then be locked for the safety of the children.
- At 12 noon the main school walkway gate will be opened for the preschool parents/carers who will then wait in the garden until the preschool opens the doors at 12.15pm.
- A member of staff will always be present at the preschool doors to ensure that children are dropped off and collected safely.
- Once all children have been collected a member of staff will then lock the main school walkway gate to ensure that the schools safeguarding policy is adhered to.

This policy was adopted at a meeting of

Happy Hedgehogs LTD

Held on

July 2020

Date to be reviewed

July 2021

Name of signatory

Carly Turner

Role of signatory

Director
