

HAPPY HEDGEHOGS LTD

Health and Safety, suitability of premises, environment and equipment

6.9 CCTV

Policy statement

At Happy Hedgehogs Ltd we take the safeguarding of children, staff, and visitors very seriously.

CCTV is used for maintaining the security of the property and assists in the overall security and safeguarding of the children, staff, and visitors to the setting.

Procedures

Happy Hedgehogs Ltd has 4 CCTV cameras.

1 located in the baby room, 1 located in the office, 1 located in the preschool room and 1 located in the upstairs preschool room.

There are no cameras situated in the vicinity of the toilets or changing area.

The purpose of CCTV is to:

- Ensure high standards of care are maintained
- Assist the overall security/safeguarding of individuals within the setting
- Increase learning opportunities for staff
- Facilitate the identification of any incident which may necessitate action being taken including evidence for concerns or allegations
- Act as a deterrent against criminal activity

Only the Director of Happy Hedgehogs Ltd has access to the CCTV and has overall responsibility for the CCTV images. Images will only ever be shared if enforced by the police or other legal representatives.

The Data Protection Act and confidentiality will always be adhered to.

Happy Hedgehogs Ltd is registered with the ICO.

Further guidance

The Data Protection Act 2018

This policy was adopted at a meeting of	Happy Hedgehogs LTD
Held on	July 2020
Date to be reviewed	July 2021
Name of signatory	Carly Turner
Role of signatory	Director